



Cape Fear Academy Job Announcement

Applications are now being accepted for a Theater Costume Designer and Prop Manager for Upper and Middle School productions.

Cape Fear Academy

A learning community committed to discovering and developing individual potential, preparing each student for success in college and life.

Located in Wilmington, NC, Cape Fear Academy is southeastern North Carolina's premier PK3-12 independent school. A learning community of 750+ students and 120+ faculty and staff members, CFA is guided by the mission of discovering and developing individual potential. To accomplish this goal, CFA offers students an impressive array of opportunities in academics, the visual and performing arts, and athletics. Our 47-acre campus has state-of-the-art facilities that provide a rich and inspiring physical environment for students to explore and develop their passions. More important, CFA boasts a committed faculty and staff who live the school's mission in their daily interactions with students.

Teachers at Cape Fear Academy deliver high quality instruction that emphasizes critical thinking, written and oral communication, and collaboration in a technology-rich environment. CFA's academic curriculum, recorded in an online mapping system, establishes clear, coordinated goals for each course and grade level while still allowing teachers the freedom to be creative and innovative in their instructional choices. Academic departments foster collaborative decisions about curriculum, materials, and departmental goals. This high level of collegiality as well as support for continuous professional development make CFA an ideal place to grow professionally.

All members of the CFA community are familiar with and expected to uphold and foster the core values of respect, integrity, resilience, and accountability. These core values are the cornerstone for a newly-developed leadership program that empowers students to develop leadership skills, enabling them to go further in school and in life.

Position Description: Costume Designer and Prop Manager

Scope of Role:

This is a Part Time, salaried exempt position supporting theater productions for Middle and Upper School. This involves a high degree of collaboration and relationship building with other Fine Arts teachers, staff and students. The weekly and monthly hours of the position will vary based upon production needs and sometimes requires work on nights and weekends. The role is to create or oversee the selection and creation of costumes and for several identified theater productions and competitions and support those productions backstage.

Major Responsibilities:

- Read scripts and collaborate with the theater team to design costumes and plan props for 5 shows during the school year.
 - Fall: (2) Upper School North Carolina Theater Conference shows
 - Winter: Upper School Winter Play
 - Spring: Upper School Musical and Middle School Musical
- Maintain, organize, and add to the CFA costume and accessory inventory:
 - Build costumes from scratch
 - Complete alterations to costumes
 - Rent additional costumes on a per show basis as necessary.
- Maintain, organize, and add to the CFA prop inventory:
 - Pull props from scene shop prop storage and inventory
 - Shop for props and set decoration as needed
 - Build, create, and develop props as necessary
- Prepare and organize costumes and props for efficient and effective use before, during, and after tech weeks.
- Assist with costumes, hair and make-up design, dressing room supervision and management, and microphones backstage during productions / performances.

Qualifications:

- Be knowledgeable in the design and construction of costumes for a wide range of theater productions.
- Be knowledgeable in the acquisition and construction of props for a wide range of theater productions.
- Have a passion for working with and supporting Middle and Upper School theater students.
- Have knowledge, skill and organizational ability to coordinate performances backstage.
- Have a commitment to contributing to a community that values equity, diversity, and inclusion.

Education: Bachelor's degree in subject area or related field preferred.

Experience: Three or more years of participation in school or community theater and a portfolio that demonstrates expertise in selecting and designing costumes and props.

Salary and Benefits: Competitive compensation allocated on a per show basis.

Starting Date: August 5, 2024

To apply: Please visit our website and click on “Apply Here”

<https://www.capefearacademy.org/about/employment>

Or use the link below:

<https://recruiting.paylocity.com/recruiting/jobs/All/bad901c1-f066-460d-90a1-32df81fba70b/Cape-Fear-Academy>